Minutes of Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday March 2025.

The meeting started at 7.00 pm.

MINUTES

1. **To Note Members Present and to receive and approve apologies for absence**
   Present: Chairperson Rachael Arnott, Vice Chairperson Clare Varela, Councillors Derek Fletcher, Ryan Williams, Luke Davision, Paul Radforth, Julie Hall, Chris Thomas
   ESC Councillors Letitia Smith, Myles Scrancher. Suffolk County Councillors Melanie Vigo DiGallidoro, Peter Byatt. Chairperson of allotments David Peek. East Anglia Transport Museum Tim Major
   Members of the public 1
   Apologies received and approved for absence Adam Robertson

2. **To receive any declarations of interest regarding the agenda**
   None

3. **To consider applications for dispensation**
   N/A

4. **To agree and sign the minutes of the Town Council meeting of 5th February 2025**
   It was RESOLVED by all that these were true and accurate and were duly signed

5. To receive reports from the following:
   NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 7.

   a. Suffolk County Councillors – Report Circulated including the advice to watch out for scams in the area.
   b. East Suffolk Councillors – Report Circulated including loft insulation grant and grants for school uniforms for schools to apply for. Myles visited the community chinwag and is looking to make this self-funding.
   c. Patients Participation Group at Rosedale Surgery – Minutes circulated. Next meeting is at Kirkley Mill instead of Rosedale Surgery 1st May 6.15 pm
   d. East Anglia Transport Museum – Museum open next month.
   e. Allotments – Weather improving and inspection has been made. School all doing well and lots of children engaging
   f. Carlton Colville Community Kitchen and Wildlife Garden – report circulated. Tree guards installed.
   g. Carlton Colville Community Centre – Minutes circulated, parties to be revisited to increase income

6. Public participation

The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairperson regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairperson will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

Question of planning on Chapel Road holiday home site – Myles Scrancher to chase up with ESC planning department

7. **To agree payments for February 2025**

List circulated prior to meeting

It was RESOLVED by all to agree to pay all 4 online payments totalling £2212.64 and 2 direct debits totalling £86.80

Receipts £2251.85 from ESC for grants for community cuppa and installation of tree guards and £1471.62 grant from ESC for fencing at community centre

Spend v budget circulated

Bank Statement and reconciliation for January was signed

8. **To discuss any Devolution updates following East Suffolk Council's conference**

Not much information was available as yet but it is important that local people have their say when given the opportunity.

9. **To consider a donation to James Paget hospital in memory of Brian Spalding**

It was RESOLVED by all to give a donation of £250 to the Louise Hamilton Centre at the James Paget Hospital – Local Government Act

10. **To consider a request to move the bus shelter from St Peter's Road to Lowestoft Road**

The request was noted and discussed but it was agreed not to carry this out at this particular time.

11. **To confirm the fencing quote and works following the donation towards this from Councillor Letitia Smith**

It was RESOLVED by all that the Town Council would pay the difference of £2,000 for this works to be carried out following a grant received by Councillor Smith of £1400

12. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**

School parking had become a major issue again with many residents complaining. The caretaker attended this part of the meeting and suggested the need for a single yellow line with time restrictions be installed to allow the traffic to flow both ways more easily. He was requested to send a plan with this marked on, along with photos to Suffolk Highways. The clerk would speak to Gisleham parish council to see if the costs could be split when a quote was received.

Drain cover missing near Dale End play area- Councillor Davison to email clerk with details.

13. **To close the meeting**

Meeting closed 20:14

Signed…… Date……..