



Minutes of Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 2nd July 2025.

The meeting started at 7.00 pm.

MINUTES

1. **To Note Members Present and to receive and approve apologies for absence**
Present: Chairperson Rachael Arnott, Vice Chairperson Clare Varela, Councillors Chris Thomas, Julie Hall, Luke Davison, Derek Fletcher, Paul Radforth
Suffolk County Councillors Peter Byatt,
East Suffolk Councillors Letitia Smith, Myles Scrancher
Chairperson of Allotments David Peek
Members of the public: 1
Apologies received and approved from Councillors Adam Robertson, Ryan Williams, Tim Major East Anglia Transport Museum, Suffolk County Councillor Melanie Vigo DiGallidoro
2. **To receive any declarations of interest regarding the agenda**
None
3. **To consider applications for dispensation**
N/A
4. **To consider an application from Sarah Chadwick to join the Town Council**
It was proposed by Councillor Radforth and Seconded by Councillor Varela and
RESOLVED by all that Sarah should join the Town Council, a declaration of interest was signed and she was invited to join.
5. **To agree and sign the minutes of the Town Council meeting of 4th June 2025**
It was RESOLVED by all that these were true and accurate and they were duly signed
6. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 7.
 - a. Suffolk County Councillors – Children’s Scrutiny Committee update given around issues in the local area including Key stage 4 and exam results and NEET children.
 - b. East Suffolk Councillors – Report Circulated. Myles followed up the new development at the Coach House and SCC will be issuing a notice for a ditch that was wrongly filled in.
 - c. Patients Participation Group at Rosedale Surgery – meeting 3rd July 6.15 pm Kirkley Mill
 - d. East Anglia Transport Museum – Not present
 - e. Allotments – School harvesting ongoing open afternoons 6th August and 20th August 2 pm any Councillor welcome to attend.

f. Carlton Colville Community Kitchen and Wildlife Garden – Anti Social behaviour creeping in with litter and trees being damaged. Make sure that the fruit harvested is donated to the local food banks and church.

g. Carlton Colville Community Centre – Minutes circulated. Licensing for music to be renewed now parties had started up again.

7. Public participation

The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairperson regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairperson will respond but matters may have to be deferred and placed on a later month's agenda for discussion.
Hall Road and Beccles Road footpath to be cut back – clerk to report to SCC

8. **To agree payments for June 2025**

List was circulated prior to meeting

It was RESOLVED by all to pay all 5 online payments totalling £3353.70 and 3 direct debits totalling £144.35. Receipts in May of £115.50 from the remaining allotment tenants.

Spend v budget circulated

Bank Statement and reconciliation for May were duly signed

9. **To note that correspondence from an insurance company had been received regarding a property in St Peters Road next the cemetery and the need for a tree within the cemetery to be taken down due to subsidence**

It was RESOLVED by all to have the tree felled to prevent further damage to the property. It was also RESOLVED by all to have the 2 trees in the Community centre car park inspected.

10. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**

Community Cuppa Uplands community centre 10 am Friday 4th July

No meeting in August next meeting Wednesday 3rd September.

11. **To close the meeting**

The meeting closed at 7.43 pm

Signed..... Date.....