



Minutes of the Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 1st April 2026.

The meeting started at 7.00 pm.

MINUTES

1. **To Note Members Present and to receive and approve apologies for absence**
Present: Chairperson Rachael Arnott, Vice Chairperson Julie Hall, Councillors Clare Varela, Adam Robertson, Derek Fletcher, Paul Radforth, Sarah Chadwick, Luke Davison, Ryan Williams
East Suffolk Councillor Letitia Smith, Suffolk County Councillors Peter Byatt. Chair of Allotments David Peek, East Anglia Transport Museum Tim Major
Members of Public: 2
Apologies received and accepted for absence: Councillor Chris Thomas, East Suffolk Councillor Myles Scrancher
2. **To receive any declarations of interest regarding the agenda**
None
3. **To consider applications for dispensation**
N/A
4. **To agree and sign the minutes of the Town Council meeting of 4th March 2026**
It was RESOLVED by all that these were true and accurate and were duly signed
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. Suffolk County Councillors – Councillor Byatt thanked the Council for making him welcome and bringing matters to attention. A Motion to get the flood barrier for Lowestoft was passed at last County meeting. Councillor Mummery had pledged £500 for the fire doors at the community centre and ringfenced some money for investigation into the ‘coal mine’ in Hall Road.
 - b. East Suffolk Councillors - Report received.
 - c. East Anglia Transport Museum – Museum opens 3rd April. A tree survey had taken place and some old trees will need to be removed, however lots of new ones had been planted.
 - d. Allotments – Inspections taken place. New water supply due to be installed 13th April
 - e. Carlton Colville Community Kitchen and Wildlife Garden – Report Received
 - f. Carlton Colville Community Centre – Minutes circulated. Councillor Hall suggested helping towards the cost of new chairs approximate cost of £3000. Clerk to apply for a grant to the East Suffolk Councillors for this. Councillor Arnott to take this forward and source supply etc with the committee.

6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairperson regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairperson will respond but matters may have to be deferred and placed on a later month's agenda for discussion.
None

7. **To agree payments for March 2026**
List was circulated prior to meeting
It was RESOLVED by all to pay all 8 online payments totalling £4077.69 and 3 direct debits totalling £270.59
Spend v budget circulated
Bank Statement and reconciliation for February signed

8. **To update on Community Day plans**
30 stalls/activities had been confirmed including local groups and businesses, food and a bar. Councillors needed to man the gate to the field. It was suggested about contacting the armed forces to see if they were interested in attending.

9. **To consider the following planning application:**
Planning application: DC/26/0145/FUL
Address: Land adjacent to 1 Hedley Lane
Proposal: Hybrid Planning application full planning for 2 self-build dwellings and outline planning for further self-build plot
Decision: Object – a full report was submitted to East Suffolk Planning department on behalf of the Town Council

10. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**
Councillor Varela noted that a member of the Seagull theatre had contacted her about their recent correspondence around their involvement in the bid for Lowestoft town of culture 2028.

11. **To close the meeting**
Meeting closed at 19.50

Signed..... Date.....