



## NOTICE OF MEETING

Town Councillors are summoned to attend the Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 2<sup>nd</sup> April 2025. The meeting will start at 7.00 pm. At 8.30 pm there will be a watershed and, if agreed the meeting will continue but it will carry on no later than 9.00 pm.

Clerk *Alison Ayers*

Date 26<sup>th</sup> March 2025

### AGENDA

1. **To Note Members Present and to receive and approve apologies for absence**
2. **To receive any declarations of interest regarding the agenda**
3. **To consider applications for dispensation**
4. **To agree and sign the minutes of the Town Council meeting of 5<sup>th</sup> March 2025**
5. To receive reports from the following:  
**NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.**
  - a. Suffolk County Councillors
  - b. East Suffolk Councillors
  - c. Patients Participation Group at Rosedale Surgery
  - d. East Anglia Transport Museum
  - e. Allotments
  - f. Carlton Colville Community Kitchen and Wildlife Garden
  - g. Carlton Colville Community Centre
6. Public participation  
***The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairperson regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairperson will respond but matters may have to be deferred and placed on a later month's agenda for discussion.***
7. **To agree payments for March 2025**  
List to be circulated prior to meeting  
Spend v budget circulated  
Bank Statement and reconciliation for February to be signed
8. **To approve the SALC Internal Audit Service Letter of Engagement**
9. **To update on the Neighbourhood Plan and confirm referendum date**

10. **To consider quotes for Community Centre play equipment upgrade**
11. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**
12. **To close the meeting**